



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in this form using a ball point pen and send it to:

Mslexia,
PO Box 656,
Freepost NEA5566,
Newcastle upon Tyne NE1 1BR

Originator's Identification Number

9 | 7 | 4 | 1 | 8 | 2

Name(s) of Account Holder(s):

Bank/ Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager Bank/ Building Society

Address

Postcode

Reference (Office use only)

All you need is an envelope. We pay your postage by Freepost. Please post to: **MSLEXIA, PO BOX 656, FREEPOST NEA5566, NEWCASTLE UPON TYNE, NE1 1BR**

Your name _____

Address _____

Tel. No. _____

Email _____

- Tick if you'd like to receive a Mslexia e-newsletter
- The current magazine is Issue 37. Please tell us which issue you'd like your subscription to start from:
- Where did you hear about Mslexia? _____

Instructions to your Bank or Building Society

Please pay Mslexia Direct Debits from the account detailed on this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Mslexia and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s) _____

Date _____

Banks and Building Societies may not accept Direct Debit instructions for some types of account

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This guarantee is offered by all banks and building societies that take part in the Direct Debit scheme. The efficiency and security of the scheme is monitored and protected by your own bank or building society.
- If the amount to be paid or the payment dates change, **Mslexia** will notify you at least 14 days in advance of your account being debited, or as otherwise agreed.
- If an error is made by **Mslexia** or your bank or building society, you are guaranteed that your bank will pay a full and immediate refund.
- You can cancel this direct debit at any time by writing to your bank or building society.

